

**LINDSBORG CITY COUNCIL**  
**Lindsborg City Hall**  
**December 2, 2024–6:30 p.m.**  
**Meeting Minutes**

**COUNCILMEMBERS PRESENT:** Mayor Clark Shultz, Corey Peterson, Rebecca Van Der Wege, Kirsten Bruce, Blaine Heble, Joshua Swanson, Tanner Corwin, John Presley, Andrew Smith

**OTHERS PRESENT:**

Kristi Northcutt, Roxie Sjogren, David Hay, Chief Davis, Chief Matt Clark, Chris Lindholm, Denny Walker, Lauren Doak, Marcus Petty, Holly Lofton, Milton Collins, Noah Flores, Scott Bontz, Pastor Woeppel, Liz Sosa, Mihailo Illich, Sarah Chenowith

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

Pastor Melissa Woeppel of Bethany College offered the invocation.

**PUBLIC INPUT:**

There was no public input.

**AMENDMENTS TO THE AGENDA:**

There were no amendments to the agenda.

**MAYOR'S REPORT:**

Mayor Shultz shared that with the Christmas season upon us, there is a lot going on in Lindsborg over the next couple of weeks. This weekend will be the Snowflake Parade, artist open houses and in the evening, a showing of the movie Elf.

**CONSENT AGENDA**

**Councilmember Andrew Smith moved to approve the minutes from the November 18, 2024, regular Council meeting, Payroll Ordinance 5511, Purchase Order Ordinance 5512, and 2025 CMB Licenses. Motion seconded by Councilmember Kirsten Bruce and passed 8-0 by roll call vote.**

**APPOINTMENTS:**

There were no appointments.

**COMMITTEE REPORTS:**

There were no committee reports.

**FIRST READING:**

**Federico Duerst Agreement**

In November of 2018, the City entered into an agreement with Federico/Duerst Consulting for advocacy services to help build and enhance relationships with state legislators, executives, and agencies within the state.

With this agreement, meetings have been coordinated with the Governor, Lt. Governor, Commerce Secretary, Chair of the Senate Assessment and Taxation Committee, and Kansas Department of Transportation officials. Two "Lindsborg Day at the Capitol" events have been held. In 2023 and 2024, the agency coordinated "8<sup>th</sup> Grade Day at the Capitol," with the city hosting a field trip of SVMS 8<sup>th</sup> graders for a day touring the Capitol and meeting legislators. The "Meet in the Middle" rural summit, which brings legislators and other leaders from the across the state to Lindsborg for non-partisan conversation about important issues affecting all Kansans, was

inaugurated in Lindsborg in 2019 with 130 attendees; 2021 and 2023 events brought in more than 100 attendees each, with record sponsorship by local businesses and organizations in 2023. This event is being planned again in 2025. Federico/Duerst also provides daily committee reports and weekly recaps during the legislative session, as well as calls, virtual and in-person meetings, and talking points on bills that potentially or directly impact Lindsborg.

One significant connection made initially by the Federico/Duerst team in 2023 led to KDOT taking notice of Lindsborg's K-4 Grade Separation project. The team initially connected the City to Peter Van Sickle at KDOT, who came to Lindsborg and held several in-person and remote meetings with City staff to discuss the project. Following Mr. Van Sickle's departure from KDOT, staff connected with those who took his place and continued discussions about the project. In October 2024, KDOT held Local Consult Meetings across the state. At District 2's meeting (in person) and during a virtual meeting, Lindsborg's projects rated high following a successful turnout of staff, councilmembers, and local community leaders who spoke on behalf of the project. In March 2024, KDOT awarded the project to the City, a value of over \$8M.

The council was provided with a Memorandum of Understanding (MOU) for 2025-2026 for Council's consideration. From 2018-2024, the City did not see an increase in rates, at \$2,000/month. In 2024, the firm requested an increase to \$2,250/month and another stepped increase to \$2,500/month in 2025.

Liz Sosa, Milhailo Ilich, and Sarah Chenowith from Federico/Duerst were present at the meeting to provide further perspective and answer any questions about the agreement.

**No action was taken; this item will come as New Business on Dec. 16, 2024.**

#### **INFORMATIONAL HEARING**

On August 1, 2022, the Lindsborg City Council approved an agreement with Enterprise Fleet Management to manage the City of Lindsborg vehicle fleet. On Feb. 20, 2023, Enterprise and staff presented a Study Session with a six-month update. On December 18, 2023, staff provided a one-year update to the City Council, including the 10 vehicles that had been acquired in 2023 as part of the agreement. After a meeting with Councilmember Peterson and Mayor Shultz on April 4, 2024, staff and Enterprise presented a Study Session to City Council with an update on May 20, 2024. Monthly, the Enterprise Fleet statement has been provided to City Council with additional detail.

Going back to the Feb. 20, 2023, study session, there was a consensus from Council for staff to bring each tranche of vehicles to City Council once delivered, rather than individually prior to each order, to maximize the opportunity for Enterprise to acquire vehicles quickly at the most opportune time based on the market prices to benefit the city. That format was followed with the first 10 vehicles on Dec. 18, 2023. At this meeting, staff is bringing the only two vehicles that were approved for FY24, and that have been delivered since the mid-year update on May 20, 2024:

- 2023 Ford F-150 (Fire Command Vehicle): Lease payment \$1,040.52
- 2024 Chevy Silverado (Wastewater): Lease payment \$887.01

As additional detail related to the command vehicle, in the City of Lindsborg's 2024 Operating Budget, passed by Council in September 2023, the truck was approved and budgeted as part of the Capital Improvement Program (CIP). It was also approved for the 2025 Operating Budget passed by City Council in September 2024 and included in the CIP. A rehab ambulance that was no longer in service, but that had been used by the Fire Department, was sold to offset the cost of the vehicle acquisition, for \$11,000. This revenue was placed into Equipment Reserve, which is used for the payments of the Fleet leased vehicles. At the May 13, 2024, CIP Working Session with City Council, staff presented additional detail to Council about the command vehicle.

Further information was provided to Council on May 21, 2024, in response to questions raised of the lease program during the May 13 CIP working session and the May 20 study session.

No vehicles are slated for acquisition/delivery in FY 2025.

Staff received direction in an email from Mayor Shultz on Nov. 22, 2024, that future vehicle acquisitions should be brought to Council individually for approval, prior to order. Staff recommends that the City Council re-agendize the Enterprise Fleet Management program in 2025, to either confirm continuation with the program or to end the agreement, so that staff has clear direction moving forward.

**No action was required of the City Council; for informational purposes only.**

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**Amending the City Fee Schedule-Ordinance No. 5513**

Ordinance No. 5513 amends the City Fee Schedule for fees related to the following items. The changes made to the schedule have been marked with red font in the attached draft City Fee Schedule (referred to as “Exhibit A” in the ordinance):

- Polycart rates. The City of Lindsborg was notified that MASWU was raising rates by 5% at the annual meeting. Staff recommend passing on about 2.8% of that increase to end users. The following is the rate schedule being recommended. The Refuse Fund continues to remain strong YTD for FY2024; this increase will ensure that this continues. Following is the new fee schedule for both Dwelling units and Commercial establishments; the redlined fee schedule shows the previous rates and new rates.

**Dwelling Units/Commercial Charges by City of Lindsborg – Monthly:**

- 1 Cart = \$18.75
- 2 Carts = \$28.25
- 3 Carts = \$42.00
- 4 Carts = \$55.50
- 5 Carts = \$69.25

At the Dec. 5, 2022, City Council Meeting, staff brought a letter from McPherson Area Solid Waste Utility advising the City that they would be implementing a fuel surcharge due to the increasing cost of fuel. Currently, the fuel surcharge is .86% and has been steady for several months.

- Ordinance No. 5332 established electric rates through 2026; the City Fee Schedule has now been updated to include the rates previously established for 2025.

**Councilmember Rebecca Van Der Wege moved to approve Ordinance No. 5513 amending the City Fee Schedule as presented. Seconded by Kirsten Bruce and passed 8-0 by roll call vote.**

**Playground Equipment**

Several pieces of playground equipment need replacement due to normal wear; other equipment items need updates because of the availability of modern materials and to enhance inclusiveness. A few items included in the quote are items needed because the playground lacks them, and others are simply maintenance items.

Leathers Associates Inc. has provided the only quote due to their history of providing all the materials, design, and expertise in the original construction of Viking Valley playground. Their competitive pricing, procurement, and continued service has played a major factor in this decision. Their knowledge and documentation of the playground has made it easy to price the correct items and has been a key factor in working with them.

Shipping cost, swing parts, a slide, and a new cable ladder from Leathers were quoted at \$8,635.60.

**Councilmember John Presley moved to approve the purchase of playground equipment from Leathers Associates Inc. for \$8,635.60. Seconded by Councilmember Tanner Corwin and passed 8-0 by roll call vote.**

### **Water Meters**

As part of the Advanced Metering Infrastructure (AMI) metering project, there are still some larger meters in the system that will not communicate with the new water endpoints. Staff have an inventory list of the larger meters that will need to be replaced and have worked to decide which are the most important to replace at this time. Some of these meters are getting to the end of the battery life and will need to be replaced soon so that there is no information loss from them.

Attached is a quote for four (4) Omni 1 ½ "x 13" meters, five (5) Omni 2" x 17" meters, and three (3) Omni 2" x 10" meters as part of the AMI upgrade.

Core & Main is the local supplier for Sensus water meters.

**Councilmember Tanner Corwin moved to approve the quote from Core and Main for the purchase of eight (8) 2-in. water meters and four (4) 1 ½-in. water meters for \$18,244.34. Seconded by Rebecca Van Der Wege and passed 8-0 by roll call vote.**

### **CVB Billboards**

It is time to renew the I-70 billboard leases, due to the end of a contract season for one billboard and permanent storm damage to the second billboard. The second billboard was damaged earlier this year in a storm and current laws do not allow replacement of a billboard that experiences more than 60% loss in a weather event.

Several billboard companies were contacted for current real estate that was available, and Lamar was the only company that provided available openings.

Staff chose to look at a billboard that is further west of Topeka (westbound)—one that is not frequently in need of a tree trim to expose the sign. The proposed billboard is in the Paxico area. This billboard will cost \$415 per four (4) weeks.

Another billboard was offered just a few miles further west of the billboard that was lost just west of the I-135 exit due to storm damage. This billboard was much more costly and had already sold when staff took two days to determine if it was possible to secure a contract for it. Another billboard, located just west of Russell, is being held until a contract can be signed. This billboard is a cross reader, and because of this, has a lesser cost. This billboard will cost \$325 per four (4) weeks.

Billboard locations and proposed billboard costs for these two locations were provided to the Council.

Lamar prefers to set the cost for billboards on a one-year contract basis, renegotiating when the year is nearly up instead of the three-year proposals that were standard when working with Gregory. Gregory's Kansas billboard assets were recently sold to Lamar.

**Councilmember Andrew Smith moved to approve a one-year contract for two billboards as presented, at a cost of \$9,620 with an additional cost of \$1,584 for graphics. Seconded by Kirsten Bruce and passed 8-0 by roll call vote.**

### **EXECUTIVE SESSION:**

There was no executive session.

**ADJOURNMENT:**

**Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 8-0 by voice vote. The meeting was adjourned at 8:16 p.m.**

Respectfully Submitted,

A handwritten signature in black ink that reads "Roxie Sjogren". The signature is written in a cursive, flowing style.

Roxie Sjogren, MMC  
City Clerk